

LAKE PARK CITY COUNCIL
REGULAR MEETING
DECEMBER 12, 2011

The regular meeting of the Lake Park City Council was opened at 7:01 p.m. by Mayor Zachariason at the City Center. Members present: Zachariason, Wittnebel, Crabtree, Pepper, Abbott. Members absent: Others present: Lonnie Neuner, Charles Ramstad, Jay Nelson, Don Qualley, Phyllis Sagen.

CONSENT AGENDA

* Approve Minutes of 11-14-11 Council meeting.

* Approve Bills.

* Approve Additional Bills

--Motion/Crabtree; Second/Pepper to approve the Consent Agenda. A roll call vote was taken and carried unanimously.

PUBLIC COMMENTS

--Jill Barnby of Edina Realty spoke to the council about what the cost of the possible property for sale would be.

--Discussion about the city lot that could be for sale.

--Charlie explained that the city cannot sell the land until January.

--Council decided to place an ad in the paper advertising taking bids for Lot 3, Block 2 of Sunset Addition, 9624 square feet, north of Vigen Lane, due January 9th at 7pm with a minimum bid of \$5,000.

FIRE DEPARTMENT- Vance Larson – not present.

LIQUOR STORE - Phyllis Sagen – not present.

--Discussion about November's Liquor Store report.

--Discussion about January 1st Liquor Store audit.

POLICE DEPARTMENT – Jay Nelson

--Motion/Crabtree; Second/Pepper to approve police report. Carried.

--Discussion about future police officer hiring and how to keep police officers longer.

--Motion/Abbott; Second/Pepper to accept Andrew Bachmann's resignation. Carried

--Jay talked about the need for police department arrangements.

UTILITIES/PUBLIC WORKS – Don Qualley.

--Discussion about Sewer Project payment #4.

--Consensus to wait for explanation in January.

CLERK'S OFFICE – Lonnie Neuner

--Motion/Pepper; Second/Crabtree to approve Casey's 3.2% liquor and tobacco license. Carried.

--Motion/Pepper; Second/Wittnebel to approve Bud's Sports Center's tobacco license. Carried.

--Motion/Pepper; Second/Abbott to approve Liquor Store tobacco license. Carried.

--Motion/Pepper; Second/Crabtree to approve Tools & More's fireworks license subject to Fire Chief approval. Carried.

--Motion/Pepper; Second/Wittnebel to approve Games Unlimited general license. Carried.

- Discussion about city employees cost of living increase for 2012.
- Motion/Wittnebel; (No second) to approve cost of living increase of 3.3%.
- Discussion about having a pay study done.
- Motion/Abbott; Second/Pepper to approve a pay system study to review step and grade system and job descriptions. Carried(4-1, Wittnebel)
- Motion/Abbott; Second/Pepper to approve destruction of documents. Carried
- Motion/Pepper; Second/Crabtree to approve Jeff's Food Center's tobacco license. Carried.

OTHER-

- Keith updated the council about the Hwy. 10 access study being done.
- Motion/Abbott; Second/Pepper to approve 2012 budget. Carried.
- Motion/Abbott; Second/Pepper to certify a 3% increase in the 2011 levy payable in 2012. Carried.
- Crabtree spoke about an idea to have a strategic planning meeting scheduled for January 23, 2012.
- Crabtree talked about the possibility of having a recognition dinner.
- Lonnie asked the council to reconsider their decision about not having any step and grade advancements until the pay study is complete.
- Motion/Abbott; Second/Pepper to approve step and grade changes for Lonnie Neuner, Jay Nelson and Todd Frank. Carried.
- Discussion about cost of living increase.
- Motion/Wittnebel; Second/Abbott to approve 3.3% cost of living increase for 2012 and any changes to be made from the pay study will not go into effect until January 1, 2013. Carried(4-1, Zachariason).
- Discussion about employee salaries and allowing cost of living increases.
- Keith talked about department liaisons for 2012.
- Discussion about trash blowing into residents yards from new school building site.
- Discussion about planting trees in town.

- Motion/Abbott; Second/Crabtree to adjourn at 10:08. Carried.

THESE MINUTES WILL NOT BE OFFICIALLY APPROVED UNTIL THE REGULAR COUNCIL MEETING ON JANUARY 9, 2012.