CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:01 PM at the Lake Park City Center.

A. ROLL CALL

1. Members Present: Dan Aune, John Warling, Keith Zachariason, Jon Anderson

2. Members Absent: None

3. Staff: Brady Burnside, Dave Coufal, Carly Olson, James Endersby, Lonnie Neuner, Sarah Mikkelsen

4. Contracted Services: Charlie Ramstad

5. Media: None

6. Guests: Alice Raknerud, John Raknerud

B. Accept Resignation

**M/S/CU:** Aune/Warling to accept Kelly Stark’s resignation.

C. ADDITIONS AND/OR REMOVALS

D. PUBLIC FORUM & CORRESPONDENCE

E. CONSENT AGENDA

1. Minutes of 6-11-18 Regular Meeting

2. Bills

3. Council Reports

**M/S/CU:** Aune/Warling to approve the consent agenda.

**Roll Call:** Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye;

F. ADDITIONAL BILLS

1. Addition bills total $21,313.06.

**M/S/CU:** Anderson/Aune to approve the additional bills.

G. STAFF REPORT

**1. Moore Engineering, City Engineer**-absent

a. Zachariason informed that he will contact Moore Engineering if they will map out antennas on water tower to have a blueprint and inventory for the City’s reference.

**2. Dave Coufal, Fire Chief**

a. 1 fire call, but cancelled

b. Coufal recommended donating old SCBAs, masks and bottles to MSUM because the LPFD received a grant and replaced all equipment. MSUM would use it for training purposes.

**M/S/CU:** Warling/Aune to approve donating old SCBAs, masks and bottles to MSUM and have them sign a liability waiver release form.

c. Coufal recommended selling the 2007 Artic UTV and tracks on separate sealed bids. He recommended minimum bids should be: UTV $3,450 and tracks $1,500. Coufal will be available for viewing the items by appointment. He asked Mikkelsen to post on Facebook, website and Detroit Lakes paper. Discussion on bid timeline.

**M/S/CU:** Anderson/Aune to approve selling the 2007 Artic UTV and tracks on sealed bids with minimum bids of: UTV $3,450 and tracks $1,500. Bids may be mailed, emailed or dropped off to the City Office. The City reserves the right to accept or deny any and all bids. Bid deadline: August 6th, 2018 at 4:30 pm. Bid opening: August 6th, 2018 at 7:00 at Fire Meeting at City Hall. Bid Awarded: August 13th, 2018 at 7:00 at City Council Meeting at City Hall.

d. FYI: Coufal shared, they are looking for used LDH (Large Diameter House). He may have located some in Pennsylvania from another Fire Department that is reorganizing a fire truck.

e. By Law Amendment: Mikkelsen will email amendment.

**M/S/CU:** Anderson/Warling to approve By Law Amendment for Fire Relief Association on July 9th, 2018.

**3. Brenda Seley, Nutrition Coordinator** - absent

**4. Carly Olson, Liquor Store Manager**

a. June Off Sale had higher profits.

b. Golf Tourney was successful and next year they are considering donating to ALERT.

c. Aune: Requested to have the balance sheets reviewed for June Off/On sale finances.

**5. Brady Burnside, Police Chief**

a. July 4th had no issues and was a quiet holiday.

b. Checking on abandoned cars on properties and 33 cars were located and letters will be sent to the owns due to City Ordinances.

**6. Todd Frank, Utility & Public Works Superintendent**-absent

a. Zachariason updated that the Substation Specs are in to replace the transformer. A call for bid will be advertised.

**M/S/CU:** Anderson/Warling to approve bid opening will be August 13th, 2018 at 4:30 for transformer bids.

b. Aune inquired if Frank would do a compaction test for the Liquor Store parking lot. Zachariason stated the test has been ordered already. There will be a test for each section (North/West/South) of the parking lot. Dan Hanson recommended a company to use.

**7. Charlie Ramstad, City Attorney**

a. Someone needs to be appointed to the EDA due to Stark’s resignation.

b. TIF agreements need to be signed.

c. Ramstad had a meeting with Frank, Neuner and Zachariason to discuss AT&T on contract and AT&T and trying to expand and what they are legally able to do on the water town/

**8. Lonnie Neuner, City Clerk-Treasurer**   
a. Review of Trial Balance

1. Zachariason stated it was nice to see the water fund is increasing.

b. 2018 Revised Budgets

1. Aune inquired about revenues for Clinic rent and Fire Department funds. Neuner explained rent was revised to go to Complex and not General Fund. Fire Truck Replacement is the 020 account not 002.

c. Audit: Special Meeting Wednesday, July 25th at 4:00 to discuss findings.

H. NEW BUSINESS

1. Property Split Approval: Council consensus to approve with Ramstad approval after he has researched request.

**M/S/CU:** Aune/Warling to approve Property Split with Ramstad approval for Bruce and Melanie Hanson.

2. Liability Coverage Waiver: League of Minnesota Cities Insurance must have this form explaining that we do not waive the statutory tort limits.

**M/S/CU:** Anderson/Warling to approve Liability Coverage Waiver.

I. OLD BUSINESS

J. OTHER BUSINESS

a. Discussion on appointing John Beaudine to City Council. His term would end December 31, 2018. He will need to file to run in the General Election on November 6, 2018. Zachariason also mentioned he would like to appoint him to the EDA Board as well.

**M/S/CU:** Warling/Anderson to appoint John Beaudine as City Council member, effective August 13th, 2018 ending on December 31, 2018.

**M/S/CU:** Aune/Warling to appoint John Beaudine as EDA Council member, effective August 13th, 2018 ending on December 31, 2018.

K. ANNOUNCEMENTS

Zachariason shared updates on Bridge Project.

L. ADJOURNMENT

**M/S/CU:** Zachariason/Anderson to adjourn meeting at 8:07 PM.