A. CALL TO ORDER

1. Meeting called to order by Mayor Keith Zachariason at 7:00 PM at the Lake Park City Center.

B. ROLL CALL

1. Members Present: Kelly Stark, Dan Aune, John Warling, Keith Zachariason, Jon Anderson

2. Members Absent:

3. Staff: Lonnie Neuner, Carly Olson, Todd Frank, Brady Burnside, Dave Coufal, Chris Bromeling, James Endersby, Sarah Mikkelsen

4. Contracted Services: Charles Ramstad, Tyson Hajicek,

5. Media: None

6. Guests: John Raknerud, Alice Raknerud, Winton Johnson, Shawn Viergutz, Kaden Viergutz, Bob Bristlin, Troy Tooz,

C. ADDITIONS AND/OR REMOVALS

D. PUBLIC HEARING – Subdivision Application

1. Council/Ramstad/Hajicek/Johnson/Bristlin/Tooz: discussion on Plat of West Lake Addition to the City of Lake Park. A draft of the agreement will be presented at a Special meeting on July 31, 2017 at 7:00 pm at the Lake Park City Center. The name change of West Lake Addition will be West Lake First Addition of Lake Park.

**M/S/CU:** Warling/Anderson to approve the name change to West Lake First Addition.

E. PUBLIC FORUM & CORRESPONDENCE

F. CONSENT AGENDA

1. Minutes of 6-12-17 Regular Meeting

2. Minutes of 6-29-17 Special Meeting

a. Zachariason: Hanson was not present as listed.

3. Bills

b. Check #1796 will be voided as it was paid by the Fire Department (calendar fund).

4. Council Reports

**M/S:** Anderson/Stark to approve the consent agenda.

**Roll Call Vote:** Stark – Aye; Warling – Aye; Zachariason – Aye; Aune – Aye; Anderson – Aye

**Motion carried unanimously.**

G. ADDITIONAL BILLS

1. Neuner presented printed additional bills, $122,048.76

a. Alliance Pest Protection, $183.07

b. Casey’s General Store, $708.10

c. Ferguson Enterprises, $366.49

d. D-S Beverages, Inc., $5,493.35

e. Beverage Wholesalers, $3,733.90

f. Bergseth Brothers Co. Inc, $7,872.20

g. Ameripride Linen & Apparel, $58.60

h. Artisan Beer Company, $171.00

i. Northland Frozen Pizza, $91.00

j. Henry’s Food Inc, $1,044.70

k. Cardmember Services, $928.68

l. Spring Prairie Electric, $108.28

m. John Deere Financial, $179.75

n. MN Municipal Facilities Authority, $99,905.38

o. GTM Distributing, $248.00

p. RDO Equipment, -$179.75 rewritten to John Deere Financial # 036779

q. Community Co-op, $1,136.01

**M/S/CU:** Anderson/Aune to approve the additional bills.

H. STAFF REPORT

1. Moore Engineering, City Engineer

a. Waste Water Project Payment #1: Hajicek presented Contractor’s Application for payment #1 of $191,161.67. Majority of the work has been completed. Final tapes will be given to City.

**M/S/CU:** Anderson/Aune to approve payment of Contractor’s Application for Waste Water Project bills in the amount of $191,161.67.

b. Storm Water: Report will be ready in August from Televising/Jetting.

Aune: How will we fund this project if the Storm Utility Reserves don’t have enough funds?

Zachariason: Reserves will be carried over from previous years for funding.

Neuner: Asked Council how they would like to pay the Waste Water Project?

Council/Ramstad: Transfer funds from Electric to Sewer Fund.

**M/S/CU:** Anderson/Aune to approve the transfer of $250,000.00 from Electric to Sewer Fund.

c. Zachariason: Visibility of blinking red light on water tower and it may be blocked from other antennas on tower.

Hajicek: They will look into concern of visibility of red blinking light.

2. Dave Coufal, Fire Chief

a. 6 calls

b. Tanker is two weeks behind due to a machine is down.

c. Starting on a training video library.

d. Working on ideas to get more applicants for Fire Department.

e. Discussed revenue and expenses.

f. How do we terminate a probationary member that has not met minimal standards?

Ramstad: Fire Chief should send a letter of termination and that probationary member will have the right to appeal termination and have a set time to return all equipment. A hearing can be requested by member and an explanation of why member should not be terminated would be presented in front of Council if member wants to challenge the termination.

g. TV3 is looking for someone to represent the Fire Department. Coufal will contact TV3.

3. Brenda Seley, Nutrition Coordinator

4. Carly Olson, Municipal Liquor Manager

a. Outside sign is being worked on: painting and updating to LED lights.

5. Brady Burnside, Police Chief

a. Burnside continues to gather information to have a proposal about security system and discussing options with Arvig.

b. Burnside will be on vacation and Sheriff’s office will be covering during that time and Fireman’s Street Dance. He will be contacting a fellow officer that may be on duty while he is on vacation.

c. Burnside will be working during Midwest Rod & Custom Rod Run.

d. July 4th was not very busy but the days leading up to the 4th were busy.

6. Todd Frank, Utility & Public Works Superintendent

a. Frank presented options on various park lights to be updated in the park.

**Council Conesus: update with LED lights**

b. Frank discussed options on leasing or purchasing a backhoe. He will continue to research and gather prices for used and new.

c. NP Building needs to be inspected and has asbestos. Will get a bid for take down.

d. Discussion on clothing allowance for safety boots. Safety boots are a part of the clothing allowance and can be replaced when needed.

7. Charlie Ramstad, City Attorney

8. Lonnie Neuner, City Clerk-Treasurer   
a. Review of Trial Balance: handed out updated review of Trial Balance

b. Fund Policy: discussion on the terms of Fund Policy. The purpose is to establish guidelines that will maintain adequate levels of fund balance for cash flow requirements and contingency needs. The City Council will annually review fund balances with the annual budget.

**M/S:** Anderson/Aune to approve the Fund Policy. **NAY**: Aune

c. 2017 Budget Revisions

**M/S/CU:** Anderson/Stark to approve the budget revisions.

d. Interest in County Lot: County contacted the City if they are interested in purchasing the old elevator spot which burned down a few years ago. Council decided there is no interest.

I. NEW BUSINESS

1. Compensation Study: After reviewing documentation, Council decided on David Drown.

**M/S/CU:** Warling/Anderson to approve David Drown & Associates for compensation study.

2. FD Dance Permit

**M/S/CU:** Aune/Anderson to approve license for Fireman’s dance.

3. Liability Coverage Waiver

**M/S/CU:** Warling/Aune to approve Liability Waiver.

4. Becker County EDA Property: Council supports EDA decisions on parcel 510161000.

**COUNCIL CONSESUS**

5. Energy Assistance Renewal: Presented agreement between Energy Vendor and Service Provider.

**M/S/CU:** Anderson/Stark to approve renewing Energy Assistance Program for 2018.

J. OLD BUSINESS: None

K. OTHER BUSINESS

Warling: Commented on if we need to look into hiring different auditors.

L. ANNOUNCMENTS

M. ADJOURNMENT

**M/S/CU:** Anderson/Warling to adjourn at 9:52pm.